

My attendance record:

HRM:4500
Current issues in HAT

English name _____

Chinese name _____

I.D. number _____

	Name	English name	Class	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7	Week 8	Week 9
				Sept	Sept	Sept	Sept					
			HAT08									

Key:

✓ = Present and on time

L = Late for class

✗ = Absent from class

☒ = Absent with sick note agreed by Carl

This must be completed regularly. The monitor and I will check it on random occasions. You will lose PP5 points if it isn't up to date.